

CONSTRUCTION CRAFT TRAINING CENTER

QUALITY TRAINING SINCE 1979

YOUR CAREER STARTS HERE!



Visit us at: www.cctc.edu

26200 Industrial Blvd., Hayward, CA 94545
510-785-2282 or 800-678-6669 * Fax 510-785-9136

The Construction Craft Training Center is the leading Construction Training School in Northern California offering programs in:
Hayward, Concord, Martinez & Turlock.



APPROVED TRAINEE PROGRAM CLASSES START JANUARY 11, 2010

THE CONSTRUCTION CRAFT TRAINING CENTER
IS AN APPROVED PROVIDER FOR THE ELECTRICAL
TRAINEE PROGRAM.



PLEASE SEE INSERT FOR
FURTHER DETAILS ON
ALL OF OUR PROGRAMS

GENERAL INFORMATION

Any Individual who meets the requirements listed below is eligible to apply for craft training at the Construction Craft Training Center. A.) Be of minimum working age. B.) Able to read and understand written and oral instructions. C.) Able to operate any motor vehicle customarily used in the trade. Courses will be offered contingent upon enrollment and/or staffing. The Board of Directors and the Advisory Council of the CCTC reserve the right to amend any course curriculum in order to provide what they consider the most up-to-date skills training needed for each trade. The CCTC makes no warranty, expressed or implied, concerning the availability, sufficiency or fitness for purpose of any course or program. The CCTC is an equal opportunity training program.

CALIFORNIA ELECTRICAL STATE REQUIREMENTS

As of January 2006 electricians must be licensed in the State of California. THE CONSTRUCTION CRAFT TRAINING CENTER IS AN APPROVED PROVIDER FOR "THE ELECTRICAL TRAINEE PROGRAM" SCHOOL # 109. Completion of this entire program satisfies the Division of Apprenticeship Standards Curriculum Standards in whole and the Electrician Trainee becomes eligible to take the California General Electrician Exam. If the Electrician Trainee passes the certification exam then he/she will earn the certification for a General Electrician upon the completion and documentation of the required on-the-job training hours. This program does not provide on-the-job experience hours.

ELECTRICAL TRAINEE INFORMATION

To register as a new Electrical Trainee you must fill out a state ET Trainee application that you can pick up at either our main office or request one to be mailed. You can also find them at the DAS website at www.dir.ca.gov/DAS/ElectricalTrad.htm. You will need to mail along with your trainee application proof of enrollment from an approved program which Construction Craft Training Center can provide once enrolled and tuition has been paid. If you have any further questions about this process please call the main office at 510-785-2282.

32 HOUR CONTINUING EDUCATION COURSES - PAGE. 5

Starting in 2009, most electricians will be required to renew their electrical Certification. To accomplish this, they must produce proof of at least 32 hours of Continuing education. CCTC is pleased to offer 32 hour continuing Education (CE) courses to journeyman electricians. All 32 hour classes are offered completely on-line and you work at your own pace. Upon completion of your 32 hours you will receive a certificate of completion and completion letter by e-mail. Please see insert for more information and list of classes.

INDUSTRIAL ELECTRICIAN ACCELERATED PROGRAM – PAGE 6

This Program is a state approved Trainee Program. Held at our Hayward & Turlock facilities the program is geared for displaced workers (PIC), Vocational Rehabilitation and high school graduates looking for a career in construction. See insert for more information on this program.

RECOGNITIONS:

- ◆ Private Postsecondary ◆ Non-Profit 501 ©(3) ◆ PIC approved
- ◆ Approved Trainee Program through Dept. of Apprenticeship Standards

TUITION IS \$350 PER STUDENT, PER TRIMESTER

(THERE ARE NO REFUNDS)

CE CLASSES ARE \$275.00 PER CLASS

INDUSTRIAL ELECTRICIAN PROGRAM IS \$5800.00

CCTC is offering Journeyman Programs for various construction trades, electrical, carpentry, and plumbing. These three, four and five year programs are scheduled on a trimester basis, holding three twelve week sessions a year. During a trimester classes are held every other week, from 5:00p.m. to 8:00p.m. Course outlines are available upon request. CCTC has facilities in Hayward, Concord, Martinez and Turlock. Please contact CCTC's main office for further information at (510) 785-2282, (510) 785-9136 fax.

REGISTRATION: Registration can be completed by mail, online on our website at www.cctc.edu or by sending an application form along with fees to the Hayward office. Upon receipt of your application and payment your space in the class is reserved. Registrations received at least two weeks prior to the class will receive a confirmation letter.

PAYMENT POLICY

TUITION MUST be paid in full prior to the first night of class. If you are a new student it is recommended that payment be made along with your application in order to ensure a place in class. Make checks payable to Construction Craft Training Center or CCTC. The following Credit Cards are accepted Visa, MC, American Express and Discover. If you prefer to pay in cash please stop by our main office in Hayward to make your payment. Once a class is paid there are no refunds or retakes. If a company offers its employees a reimbursement policy in regards to class tuition please be aware that the student is responsible for paying their tuition prior to beginning class, no exceptions.

CCTC IS OFFERING CLASSES AT THE FOLLOWING LOCATIONS LISTED BELOW

HAYWARD FACILITY ADDRESS (MAIN OFFICE) OPEN 8:00AM – 5:00PM 26200 INDUSTRIAL BLVD. HAYWARD	MARTINEZ FACILITY ADDRESS (HELIX ELECTRIC) 2840 HOWE RD. SUITE B, MARTINEZ	CONCORD FACILITY ADDRESS (FLOYD MARCHUS SCHOOL) 2900 AVON AVE. CONCORD	TURLOCK FACILITY ADDRESS 2840 ACME COURT TURLOCK
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Login instructions will be e-mailed if e-mail is provided otherwise we will send instructions via US mail.

Dates listed on the schedule are the first class meeting dates. A student is required to login to their online class at least a week prior to the first class meeting for assignments and to be prepared for the first hands on meeting.

If you require a confirmation letter to send to the state for your trainee card you will need an original copy. Please call our office at 510-785-2282 to request an original.

**THE WINTER 2010 SCHEDULE IS LISTED ON
THE FOLLOWING PAGE.**

WINTER 2010 SCHEDULE

Note: Classes listed below are hybrid courses conducted both on campus and over the internet. The times listed below are mandatory in-class attendance time. In this class, you will be required to use an online system for doing homework

THESE CLASSES MEET EVERY OTHER WEEK FOR 12 WEEKS.

<u>ELECTRICAL YEAR ONE</u>			<u>ELECTRICAL YEAR TWO</u>		
<u>ELECTRICAL 1A – 12 WEEKS</u> Electrical Safety, Hand Bending, Fasteners & Anchors, Electrical Theory I			<u>ELECTRICAL 2A – 12 WEEKS</u> Alternating Current, Motors: Theory & Application, Grounding,		
START DATE	START TIME	LOCATION	START DATE	START TIME	LOCATION
January 12, 2010	5pm – 8pm	Hayward	January 18, 2010	5pm – 8pm	Hayward
			January 19, 2010	5pm – 8pm	Martinez
<u>ELECTRICAL 1B – 12 WEEKS</u> Electrical Theory II, Electrical Test Equipment, Introduction to NEC, Raceways, Boxes & Fittings			<u>ELECTRICAL 2B – 12 WEEKS</u> Conduit Bending, Boxes & Fittings, Conductor Installations, Cable Tray		
START DATE	START TIME	LOCATION	START DATE	START TIME	LOCATION
January 11, 2010	5pm – 8pm	Hayward	January 18, 2010	5pm – 8pm	Hayward
<u>ELECTRICAL 1C – 12 WEEKS</u> Conductors, Electrical Blueprints, Wiring: Commercial and Industrial, Wiring: Residential			<u>ELECTRICAL 2C – 12 WEEKS</u> Installation of Electrical Services, Circuit Breaker & Fuses Contractors & Relays, Electric Lighting		
START DATE	START TIME	LOCATION	January 11, 2010	5pm – 8pm	Hayward
January 13, 2010	5pm – 8pm	Hayward			
<u>ELECTRICAL YEAR THREE</u>			<u>ELECTRICAL YEAR FOUR</u>		
<u>ELECTRICAL 3A – 12 WEEKS</u> Load Calculations Conductor Selection & Calculations, Overcurrent Protection, Raceway, Box & Fitting Fill			<u>ELECTRICAL 4A – 12 WEEKS</u> Load Calculations- Feeders and Services, Health Care Facilities, Standby & Emergency Systems, Basic Electronic Theory		
START DATE	START TIME	LOCATION	START DATE	START TIME	LOCATION
THIS CLASS IS NOT AVAILABLE THIS SESSION			January 20, 2010	5pm – 8pm	Hayward
<u>ELECTRICAL 3B – 12 WEEKS</u> Wiring Devices, Distribution Equipment Distribution System Transformers, Lamp, Ballasts & Components			<u>ELECTRICAL 4B – 12 WEEKS</u> Fire Alarm Systems, Specialty Transformers, Advanced Motor Controls, HVAC Controls		
START DATE	START TIME	LOCATION	START DATE	START TIME	LOCATION
January 12, 2010	5pm – 8pm	Martinez	January 12, 2010	5pm – 8pm	Hayward
January 19, 2010	5pm – 8pm	Hayward	January 13, 2010	5pm – 8pm	Concord
<u>ELECTRICAL 3C – 12 WEEKS</u> Motor Calculation, Motor Maintenance Part I Motor Controls, Hazardous Location			<u>ELECTRICAL 4C – 12 WEEKS</u> Heat Tracing & Freeze Protection, Motor Operation and Maintenance Medium-Voltage Termination/Splices Special Locations		
START DATE	START TIME	LOCATION	START DATE	START TIME	LOCATION
January 13, 2010	5pm – 8pm	Martinez	January 14, 2010	5pm – 8pm	Hayward
			January 14, 2010	5pm – 8pm	Turlock
<u>ELECTRICAL YEAR FIVE</u> - Electrical 5B & 5C are \$500.00 and meet every week for 12 weeks					
<u>ELECTRICAL 5B</u>			<u>ELECTRICAL 5C – NATIONAL ELECTRICAL CODE /ELECTRICAL CERT. TEST PREP.</u>		
START DATE	START TIME	LOCATION	START DATE	START TIME	LOCATION
January 20, 2010	5pm – 9pm	Hayward	January 14, 2010	5pm – 9pm	Hayward

CONTINUING EDUCATION COURSES

STARTING IN 2009, MOST ELECTRICIANS WILL BE REQUIRED TO RENEW THEIR ELECTRICAL CERTIFICATION. TO ACCOMPLISH THIS, THEY MUST COMPLETE A MINIMUM OF 32 HOURS OF CONTINUING EDUCATION. CCTC IS PLEASED TO OFFER THE FOLLOWING 32 HOUR CONTINUING EDUCATION (CE) COURSES TO JOURNEYMAN ELECTRICIANS.

ALL CLASSES LISTED ARE COMPLETELY ON-LINE
AND YOU ARE ABLE TO WORK AT YOUR OWN PACE!

OPTION A: \$275.00

GENERAL ELECTRICAL CONCEPTS

This option is suggested for commercial electricians who would like to improve their skills in the areas of conduit bending, boxes and fittings, conductor installation, circuit breakers and fuses. This is an online course that will give journeymen 32 hours of continuing education required to renew their state certification.

OPTION B: \$275.00

INDUSTRIAL TOPICS

Motors, motors, and more motors...this option is designed for the electrician that wants to improve his knowledge of industrial topics. It covers motor calculations, motor maintenance, basic motor controls, and hazardous locations. This is an online course that will give Journeymen 32 hours of continuing education required to renew their state certification.

OPTION C: \$275.00

ADVANCED INDUSTRIAL TOPICS

This option is suggested for commercial electricians who would like to improve their skills in the areas of motor controls, specialty transformers, heat tracing & freeze protection, and high voltage terminations and splices. This is an online course that will give journeymen 32 hours of continuing education required to renew their state certification,

OPTION D: \$295.00

ADVANCED CONSTRUCTION SAFETY

32 hours of online safety training for journeymen who need to, or would like to, have this important training under their belt... Graduates of this course will receive OSHA 30 completion cards from an OSHA certified instructor. The price for this course is \$295.00

OPTION E: \$75.00

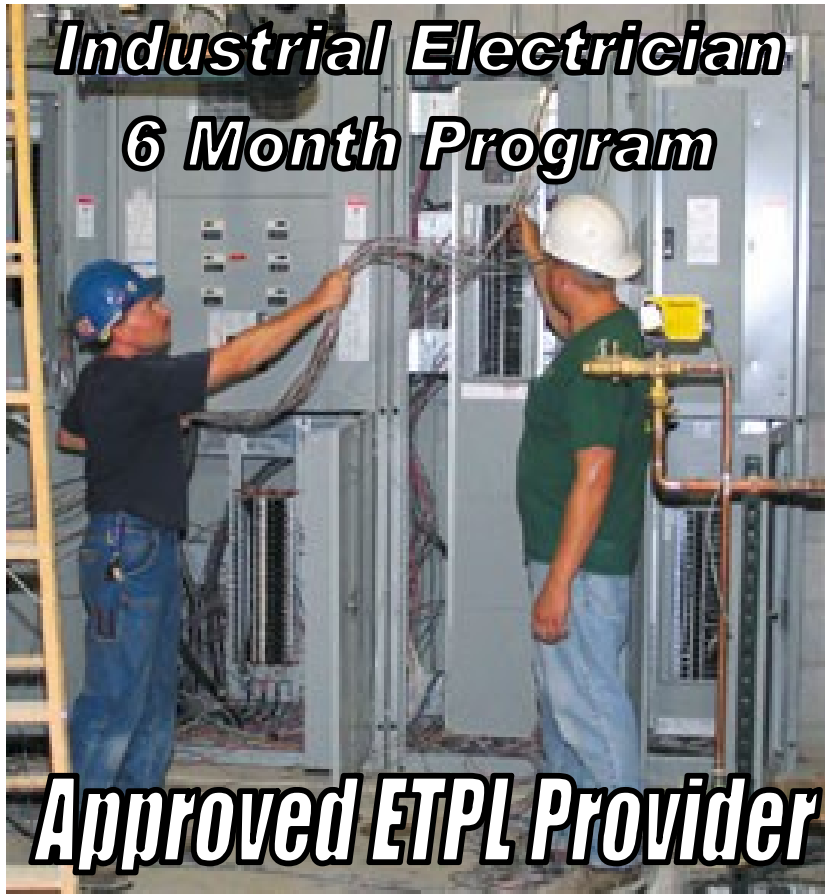
8 HOUR BLOCKS

You don't need 32 hours? You already have some CEU's? You would prefer other topics? Take control of your online experience and mix and match your own CE classes to meet your needs. We offer several different 8 hour blocks. For a list of 8 hour blocks please visit our website at www.cctc.edu.

FOR MORE INFORMATION AND TO ENROLL IN THESE COURSES VISIT
OUR WEBSITE AT WWW.CCTC.EDU AND CLICK ON CE OPTIONS.

INDUSTRIAL ELECTRICIAN PROGRAM

including Solar Installations and
Green Construction Electrical Applications



Cost \$5,800

(Payment Plan available)

**This is an
accelerated 6 month
Program
held at our Hayward
& Turlock Facilities,
Monday through
Thursday
7:00am to 1:30pm**

Program designed for:

- ➔ **Displaced workers (EDD)**
- ➔ **Vocational Rehab.**
- ➔ **High School graduates**
- ➔ **Anyone looking to start a career in construction.**

****All materials and books are supplied for this class****

CONSTRUCTION CRAFT TRAINING CENTER

LOCATIONS:

Hayward Facility

**Start Date: Nov. 30, 2009
26200 Industrial Blvd.
Hayward, CA 94545**

Turlock Facility

**Start Date: Nov. 30, 2009
2480 Acme Court
Turlock, CA 95380**

Please contact our office for further information or to enroll.

510-785-2282 or 800-678-6669

www.cctc.edu

a solid foundation

CONSTRUCTION CRAFT TRAINING CENTER

PLEASE PRINT - COMPLETE ALL ITEMS - MUST BE SIGNED
MAIL COMPLETED APPLICATION TO 26200 Industrial Blvd. Hayward CA 94545 or fax to 510-785-9136

Last Name: _____ First Name: _____ Middle Initial: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Home Phone: _____ Social Security #: _____ Birth date: _____

Cell #: _____ E-Mail: _____ Sex: (Circle One) M F

Drivers License #: _____ Expires: _____

Emergency contact: _____ Phone: _____

Employer: _____ Employer Phone: _____

Employer Address: _____ City: _____ State: _____ Zip: _____

ETHNIC IDENTITY: Your response will not affect admission to the CCTC, this information is for statistical purposes only.
 American Indian Black White Hispanic Asian/Pacific Islander Other Decline to State

To E-mail a copy of your Report Card to your employer please provide e-mail address _____

***Please check here if you need an original confirmation letter to be mailed to you otherwise it will be e-mailed.**

REGISTERING FOR:

Class Location: HAYWARD CONCORD MARTINEZ TURLOCK

FOR CONTINUING EDUCATION CLASSES PLEASE ENROLL ON-LINE ON OUR WEBSITE AT WWW.CCTC.EDU.

PAYMENT OPTIONS – THERE ARE NO REFUNDS OR RETAKES

Payment Enclosed MAKE CHECK PAYABLE TO: CCTC, 26200 Industrial Blvd., Hayward, CA 94545

If paying by CREDIT CARD Indicate Type of Card: VISA MC AMEX DISC

Card No. _____ EXP.DATE: _____ SIGNATURE: _____

Bill Employer - EMPLOYER NAME AND PHONE NUMBER REQUIRED

EMPLOYER _____ NUMBER _____ CONTACT _____

I hereby certify that all statements on this application are true to the best of my knowledge and belief. If accepted for the CCTC program I understand that any untrue statements on the above application may be considered cause for dismissal. This agreement is not operative until the student makes an initial visit to the institution and receives a tour, or attends the first class session of instruction. IN THE EVENT YOU DO NOT MAKE YOUR TUITION PAYMENTS YOUR ACCOUNT WILL BE TURNED OVER TO OUR COLLECTION AGENCY AND YOU WILL BE REPORTED TO A.C.A. OR A SIMILAR AGENCY. CCTC will only refund a class if the school cancels a class. There are no other refunds.

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

SIGNATURE OF STUDENT: _____ Date: _____

This agreement is accepted by: Signature of School Official _____ Date: _____